



AERO  
NORWAY  
Quality Engines

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aeronorway.no

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## ERP COORDINATOR

### Job description

- Collaborate with super users and end users to assess near- and long-term information needs.
- Serves as liaison between end-users, super users and software development teams including functioning as Subject Matter Expert (SME) in translating requirements to software development teams.
- Reviews and seeks understanding of operational business procedures and methods specific to functional business areas by defining and analyzing business activities, proposing best practices, and recommending solutions
- Recognizes discrepancies and/or problems with analysis, process mapping or system implementation results and leads toward a corrective action.
- In conjunction with the ERP Manager, plan and implement changes to support growth of AN Operations; continuous improvement, upgrade of ERP applications.
- Coordinate with ERP super users and provide oversight to anticipate potential problems or to identify opportunities for efficiency improvements.
- Facilitate ongoing efforts related to ERP system new developments and integration.
- Support Design, develop, and generate ad-hoc and regular production reports
- Delegate user tasks and provide orientation and training to end-users for all modified and new systems.
- Work with all departments of AN in managing the technical operations supported by the ERP system.
- Thoroughly understand ERP database schema.
- Thoroughly understand business practices and procedures in order to design, develop and maintain automated workflow processes
- Assist with testing new releases of ERP system prior to use in a production environment.
- Ensure compliance with all company policies and with all local and national laws and regulations in the area of Quality, Finance and Ethics

### Qualifications

- University Degree in aerospace, mechanical, IT, or Computer science. Candidates with extensive ERP experience will also be considered for this position
- Preferable a minimum 2-3 years of experience in ERP system coordination in repair workshop or manufacturing environment
- SQL Query Knowledge
- Report design knowledge with any reporting tool
- Good business acumen

### Abilities

- Good interpersonal skills and the ability to work in a team environment
- Proactive working methods
- Have excellent problem solving skills
- Good communication skills in English and Norwegian
- Ability to interact with people from different level of the organization

### We can offer:

- The opportunity to learn and develop your career in an exciting industry.
- You will feel fully involved in the day to day operations of the business and will be able to influence the continued success and growth of a rapidly growing organization.
- Whilst we all work very hard, we have a culture that's relaxed and down-to-earth, positive and professional.
- A proactive approach to constantly improving processes to ensure a rewarding working day and a good work life balance.

You can submit your application and CV to:

<https://www.finn.no/job/fulltime/ad.html?finnkode=239844726>